

To Grants Committee Meeting

September 11, 2024

MINUTES

Members Present:

Stephen Reeb, Chairman
Susan Gruberman, Asst. Chairman
Matt Smallheer
Scott Greenwald
Courtney Moore

Members Excused:

Richie Meile
Ken Sharkey

Staff Present:

Rick Stubblefield, Executive Director
Becky Rose, Executive Assistant
Jennifer Johnson, Fiscal Manager

Others Present:

May Brown

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Chairman Steve Reeb called the meeting to order at 5:30 p.m. in the St. Clair County Annex Conference Room, 2nd Floor.

Attendees rose and recited the Pledge of Allegiance.

Chairman Reeb took roll call.

Chairman Reeb asked if there were comments from the public on the agenda. There were none.

Upon a motion by Mr. Smallheer and a second by Mr. Greenwald, the minutes from the August 14, 2024 Grants Committee meeting were approved unanimously.

Upon a motion by Ms. Gruberman, and a second by Mr. Moore, the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of August, 2024 was approved unanimously.

Upon a motion by Mr. Moore, and a second by Mr. Smallheer, the Check Register Summaries for the pay periods in August, 2024 were approved unanimously and placed on file.

There were no questions concerning the Community Services Group and the reports were placed on file.

There were no questions concerning the Community Development Group and the report was placed on file.

There were no questions concerning the Workforce Development Group and the report was placed on file.

Upon a motion by Mr. Greenwald, and a second by Ms. Gruberman, the Community Services, Community Development, and Workforce Development Group reports were approved unanimously and placed on file.

Old Business

None

New Business

A. Director's Report

Mr. Stubblefield stated that LIHEAP will open October 1st. October will be the only month with priority guidelines this year. October will open to age 60 and older, persons with disabilities, disconnect or pending disconnect notices and households with children under the age of 5.

Mr. Stubblefield stated that Weatherization is currently having state-wide issues with the new Weather Works program and that has hindered productivity. Weather currently has 25 homes ready to begin but is on hold until state-wide system is up and running. Mr. Stubblefield expressed concern about the matter.

Mr. Stubblefield stated that Community Services Block Grant is continuing to work on the Strategic Plan. Currently, they are holding monthly Coordinator meetings and will begin to bring all the departments together.

Mr. Stubblefield stated that Workforce Development has been approved for supplemental funding and is waiting for the grant to be executed. This is Workforce Development Month, and they have received 2 awards from the Illinois Workforce Partnership.

Mr. Stubblefield stated that Community Development Block Grant 2024 Annual Action Plan has been submitted. They also have a request for proposal out for a consultant to complete their five-year plan for HUD. Rehab continues to struggle obtaining contractors and will need to move in a new direction. He also stated that the Disaster Recovery applications have been sent out and they are due back by October 16th, 2024.

Mr. Stubblefield stated that the HOME program is averaging 3-4 new home buyers each month.

Mr. Greenwald made a motion to approve the Director's report and Mr. Moore seconded the motion. The motion passed unanimously.

Other Comments

Ms. Johnson presented the Fiscal/Audit Report. Ms. Johnson stated that the expenditure for 2023 was \$21 million. Last year it was \$19.5 million, and she is projecting that this year will be about the same. The audit went well. There were no issues, no findings and still considered a low-risk auditee.

Adjournment

Chairman Steve Reeb entertained a motion to adjourn. On a motion by Mr. Moore, and a second by Mr. Greenwald, motion passed, and Chairman Reeb adjourned the meeting at 5:47 p.m.